RT Systems Inc. – Guide Plan (Project Plan)

1) Understand Customer Requirements and Needs

   a. On Site Detailed Review of all Processes from Sales to Delivery

   b. Collaborative agreement on what is and what needs to change and what can stay the same

2) Comprehensive Project Plan

   a. People, Processes/Layout, Technology (Software)

      i. RT Creates a Detailed Project Plan that Includes all Tasks Required to make the Project a Success and Go Live Painless

   b. RT Takes Ownership and is Accountable

3) Phase in Modules

   a. Start Receiving and Put Away

      i. Reduce Training Curve Prior to Go Live

      ii. Get Customer comfortable with RTLocator software and functions

   b. "Perfect Practice Makes Perfect"

4) Plan for Go Live

   a. Physical Inventory or Data Migration

   b. Pilot Picking Orders and Loading Deliveries

   c. Pick a Date for Physical

   d. Go Live with On Site RT Support

5) Post Go Live – Measure Success Daily

   a. Train Customer to Manage by Exception

   b. Fix Issues Immediately

   c. Transition Responsibility to Customer

   d. Review key audit reports

   e. Measure 100% Order Fulfillment

   f. Measure Labor Savings

6) Continuously Improve – "Begin to Improve Every day!"

   a. Customer now has time available to plan for warehouse improvements and or back office functions.